

IMPORTANT GENERAL INFORMATION

31st IMOT - International Motorcycle Exhibition, Munich from February 16th – February 18th, 2024

Dear exhibitors,
Ladies and Gentlemen,

We look forward to your participation and wish for your success at the 31st IMOT - International Motorcycle Exhibition in Munich from February 16th to 18th, 2024.

Below you will find organizational instructions and notes – so we can all help make the event as smooth and successful as possible.

To **guarantee a smooth set-up and dismantling**, we would like to **ask** you to **read through the traffic guidelines**, which are available for download at [Ausstellerinfos | IMOT Internationale Motorrad Ausstellung](#)

In these guidelines, you will find **all the important information** on the following topics:

- **Set-up and dismantling**
- including **all timeslots**,
- **Entry rules** on the various days,
- **Parking spaces**, depending on the day of the week and vehicle size
- as well as the corresponding **deposit regulations** per vehicle.

The **office of the exhibition management** is located on the **1st floor above Hall C5 and C6, Room C55** and **will be occupied from Tuesday, February 13th, 2024**.

We will send you all exhibitor passes in advance by e-mail. They will be sent to the "e-mail contact" specified in the exhibition contract.

Please understand that exhibitor passes will only be sent out after payment of the invoice. The number of exhibitor passes is calculated based on your booked booth size (see 9. "Badges" of the IMOT Conditions of Participation).

Each exhibitor pass will be scanned by the security staff at the entrances when entering the halls. It entitles the holder to enter the trade fair on all three days of the event. Please note that it must be "scanned out" before re-entry. To the side of Hall C6 (directly opposite the exhibitor parking area "P7") there is an entrance for exhibitors which is open daily from 8.00 am. Here, too, the badge will be scanned by security staff on site. During normal visitor opening hours, you will also have access at the official entrances "North" and "East".

Every booth where **motorcycles/vehicles** are **exhibited** must be equipped with a **CO₂ fire extinguisher**. You can bring your own fire extinguisher. Please ensure that your fire extinguisher has an unbroken, intact seal, has not expired and is in its original and unused condition.

Would you like to rent a fire extinguisher for the duration of the event? Then please contact:



Messe München

Technical Exhibitor Service - Department TAS1

Phone +49 89 949-21164

TAS1@messe-muenchen.de

The **batteries** of the exhibited motorcycles must be **disconnected**, and the fuel **tank must be locked or taped shut**. Additionally, the **fuel tank must also be drained to the reserve level**. The **fuel taps** should also be taped off.

Our cleaning service provider will deliver garbage bags to your booth the evening before each day of the fair. Please place the filled garbage bags at the edge of the booth. They will be collected and disposed of by our cleaning service provider in the evening.

PARKING

Parking permits can be ordered in advance (using form 8.1. of the technical documents). You will still have the opportunity to purchase parking permits in the parking areas designated in the traffic guide on the **set-up days and on the first day of the event** (i.e. until February 16th, 2024, noon). **ATTENTION: At this time, we will only(!) accept cash and/or card payment.**

Information on parking areas, depending on vehicle size and also for motorhomes, can be found in the traffic guide, which, as mentioned above, can be found on our website www.imot.de under "Ausstellerinfos", [Ausstellerinfos | IMOT Internationale Motorrad Ausstellung](#)

SET-UP AND DISMANTLING

All information (entrance, deposit regulations, etc.) can be found in the traffic guidelines available for download on our website www.imot.de under "Verkehrsleitfaden", [Ausstellerinfos | IMOT Internationale Motorrad Ausstellung](#)

Please follow the instructions of the security staff.

Please note that we accept no liability for damage and/or theft.

Please also note that the exhibition grounds and the exhibition halls are freely accessible on set-up and dismantling days.

CATERING/PROVISIONS/FOOD AND DRINK

On the set-up days (Wednesday, February 14th, and Thursday, February 15th, 2024), the bistro in Hall C5 will be open.

FURTHER INFORMATION

Please note that Messe München does not allow animals to enter the halls. The site operator has issued a general ban on animals in the exhibition halls of Messe München. This does not apply to guide dogs and/or service dogs.

Please also note that **smoking is absolutely prohibited in the entire building!**

The trade fair management would like to take this opportunity to point out once again: In 2024, (as was the case in all prior IMOT events) **no gray-imported motorcycles, scooters or other**

vehicles may be offered for sale at the trade fair. This ban also applies to the display of brochures and price lists of vehicles not exhibited. Branded vehicles may only be offered for sale by manufacturers or importers represented at IMOT. This prohibition is only lifted if the manufacturer or importer of a brand is not represented with an official booth at IMOT.

The exhibition management will check this regularly and, if necessary, demand the removal of vehicles and/or printed matter. Any costs incurred in such cases shall be borne by the exhibitor.

Furthermore, the exhibition management points out that co-exhibitors not registered by the exhibitor in the exhibition contract or not approved by the organizer and therefore not admitted, who nevertheless appear at IMOT, must vacate the booth upon request and leave the exhibition. Rented booths that are not occupied during the exhibition will be decorated at the expense of the tenant (exhibitor); the surcharge is Euro 100.00 per square meter plus statutory VAT.

CONTACTS / EXHIBITION OFFICE

If you have any questions, please contact the project team by phone as follows:

Dirk Armbruster (Project Manager) +49 170 8688710
Christian Pomplun (Project Manager) +49 1577 2034339
Petra Zahradka (Project Lead) + 49 171 3582887

During the **set-up days**, the exhibition office will be staffed **continuously**.

The **exhibition office** is open at the following times on **the days of the event**:

Friday, February 16th, 2024, from 8 a.m. to 2 p.m.
Saturday, February 17th, 2024, from 8 to 11 a.m.
Sunday, February 18th, 2024, from 8 to 11 a.m. and from 4 p.m.

Outside the above-mentioned opening hours, please contact **Dirk Armbruster** via cell phone at **+49 170 8688710**

During the "Exhibitor" opening hours, the IMOT exhibition team will be available to you in the exhibition office.

Best regards
Your IMOT team